

Approved by
the Decision of Board of Directors of “IDGC of
the South” JSC on 20 August 2015,
Minutes No. 164/2015, dated 21.08.2015

Regulations on
Reliability Committee attached to the Board of Directors of
Public Joint Stock Company
“Interregional distribution grid company of the South”
(restated)

Rostov-on-Don
2015

1. General Provisions

1.1. The Regulations “On Reliability Committee of Board of Directors of Public Joint Stock Company Interregional distribution grid company of the South (hereinafter referred to as the Company) have been worked out in accordance with the legislation of Russian Federation, the Charter of the Company, the Regulations on the procedure for convening and holding the meetings of Board of Directors of the Company.

1.2. The Reliability Committee of Board of Directors of the Company (hereinafter referred to as the Committee) is set up by decision of Board of Directors and is advisory and consultative body that ensures the Board of Directors efficiently fulfills its functions on general management of the Company.

The Committee is not a body of the Company and is not entitled to act on behalf of the Company.

Resolutions of the Committee are of recommendation nature for the Board of Directors of the Company.

1.3. The Committee operates in accordance with the present Regulations specifying the legal status, goal and objectives, rights, obligations, structure and composition of the Committee. In its activity the Committee shall be guided by Federal Laws, other regulatory legal acts of the Russian Federation, the Company’s Charter, the Regulations on the procedure for convening and holding the meetings of Board of Directors of the Company, decisions of the Company’s Board of Directors.

2. Goals and Objectives of the Committee

2.1. The main purpose of the Committee is the ensuring of efficient operation of the Company’s Board of Directors when making decisions on the issues which fall within its competence.

2.2. The task of the Committee:

2.2.1. Development and submission of recommendations (opinions) to the Board of Directors of the Company on the following areas of activity of the Board of Directors:

- 1) expert appraisal of production programs, plans on technical re-equipment, reconstruction, new construction and repair of items of power grid facilities, analysis of their development and fulfillment in terms of securing of requirements to reliability of operation and technical condition of power grids;
- 2) estimate of completeness and sufficiency of measures following the results of accidents and serious technological violations in accordance with the Rules of investigating the causes of accidents in the electric power industry (app. By Resolution of the Government of the Russian Federation of 28.10.2009 No. 846), as well as monitoring their implementation;
- 3) examination of the quality of investigations of the causes of technological faults (accidents);
- 4) inspection of the Company's activities in the field of emergency work (preparedness, organization and conducting first responding and restoration operations at electric grid facilities);
- 5) evaluation of programs for prevention and reduction of the risk of injury to personnel of the Company and third parties at electrical installations of the Company, as well as monitoring their implementation;
- 6) monitoring and evaluation of activities of technical services of the Company in terms of ensuring reliability of electric grids operation and safety;
- 7) examination of the internal technical control system of the Company;
- 8) examination of the occupational safety and health management system in the Company;
- 9) evaluation of the programme of the environmental policy;
- 10) examination of the fire and industrial safety systems.

3. The Committee's Competence

The Committee shall be competent to preliminarily consider, analyze and draw up recommendations (reports) on the following issues falling within the competence of the Company's Board of Directors:

- 1) Analysis of production activity in terms of:
 - results of the past autumn-winter period and estimate of the Company's

preparedness to work in the forthcoming autumn-winter period and other special periods (flood, fire hazardous, storm, etc.);

- implementation of production programmes, target programmes on enhancement of reliability and plans on technical re-equipment, reconstruction, new construction and repair of power grid facilities of the Company;
- organization of a labour protection (safety) management system;
- organization of an internal technical control system;
- level of operational maintenance of power facilities;
- implementation of environmental safety programmes;
- organization of operational, technical and situational management;
- performance of first responding and restoration operations;
- quality of investigations into the causes of technological failures (accidents) and development of preventive measures in order to avoid repetition of similar events;
- fulfillment of instructions of supervising and inspecting bodies and organizations.

2) Estimate of planning quality and analysis of activity relating to renovation of power facilities of the Company.

3) Estimate of activity of technical services of the Company and its branches as well as their heads.

4) Preliminary consideration of proposals for reorganization of the Company's management (change in the number of management levels, creation/elimination/rearrangement of production departments, distribution zones).

5) Other issues connected with the foregoing, as well as questions reviewed at the request of the Board of Directors of the Company.

4. Rights of the Committee

4.1. In order to fulfill the entrusted functions the Committee shall be entitled to:

- conduct research on the issues which fall within its competence;
- request and receive information and documents necessary to fulfill its activity from officials of the Company as well as it is entitled to inquire information from

third-party organizations through the Chairperson of the Board of Directors or General Director of the Company;

- use the professional services of third-party organizations or get third parties involved (on a contract basis as well) as experts (consultants) possessing special knowledge on the issues falling within the Committee's competence within the Committee's budget;
- invite employees of the Company, management of the Company, members of other Committees of the Company's Board of Directors and other persons to participate in meetings of the Committee;
- if necessary work out and submit the drafts of alterations and additions to the present Regulations for approval of the Company's Board of Directors.

5. Obligations of the Committee

5.1. The Committee shall:

- 1) perform the tasks which have been set for the Committee and carry out its activity in accordance with the present Regulations, requirements of the Russian Federation legislation, the Charter and internal documents of the Company;
- 2) submit to Board of Directors the cost-effective and legally sound recommendations (resolutions) on the issues falling within the Committee's competence;
- 3) promptly inform Board of Directors of the Company on risks that the Company is exposed to;
- 4) not disclose information about the Company that is considered to be commercial and/or official secret.

6. Provision of the Committee's activity

6.1 The Committee is funded in accordance with the budget of the Committee for the relevant year approved by the Board of Directors of the Company upon presentation by the Chairperson of the Committee. Opinion of the sole executive body of the Company on possibility of financing of presented budget within the planned volumes is enclosed to the draft budget.

6.2 To ensure the work of the Committee when forming expenditure budget of

the Company, a specified article of expenditure is provided. Expenses of the Committee consist, in particular, of remuneration of the Chairperson of the Committee, members of the Committee, Secretary of the Committee, including those, who are not members of the Board of Directors of the Company.

6.3. In order to hold meetings of the Committee the sole executive body of the Company is liable to provide the Committee upon request of the Chairperson of the Committee with a room, to grant unimpeded access in it of persons, whose list is determined in the foregoing request as well as to conduct other measures for holding of a meeting of the Committee.

7. Composition of Committee and Procedure for Committee Formation, Rights of Committee Members

7.1. Number of the Committee members is determined by the resolution of the Board of Directors of the Company and cannot exceed 7 (seven) persons.

7.2. Members of the Committee are elected by the Board of Directors of the Company from candidates proposed by members of the Board of Directors of the Company.

7.3. The technical manager of the Company, the head of the financial and economic unit of the Company, representative of Rosseti PJSC the head of the development and sale of the Company's services are subject to obligatory inclusion into the Committee.

7.4. Each member of the Board of Directors of the Company is entitled to nominate maximum 3 (three) candidates as members of the Committee.

7.5. Members of the Committee are elected for the term until holding of the first meeting of the newly elected Board of Directors.

7.6. Only natural persons can be members of the Committee. A member of the Committee doesn't have to be a member of the Board of Directors of the Company.

7.7. Powers of any member of the Committee or all members of the Committee can be early terminated by a resolution of the Board of Directors of the Company.

The Chairperson of the Committee, as well as members of the Committee can

resign after submitting an application to the Chairperson of the Board of Directors of the Company and the Chairperson of the Committee within 15 (fifteen) calendar days before supposed termination of powers in the Committee.

Powers of a member of the Committee are considered to be terminated, vote of the member of the Committee is not counted when determining quorum and vote counting from the date specified in the application, and in case the date is not specified – from the date of receipt of the application by the Chairperson of the Board of Directors of the Company.

7.8. If the number of members of the Committee becomes fewer than that determined by the resolution of the Board of Directors, the Board of Directors of the Company elects additionally members of the Committee in the necessary number.

7.9 Within the competence of the Committee members of the Committee are entitled:

- 1) to inquire in writing documents and information necessary to take decisions on the issues within the competence of the Committee either directly by the collegial and/or sole executive body of the Company and Heads of structural subdivision of the Company, so through the Secretary of the Committee with mandatory notification of the Chairperson of the Committee;
- 2) to make written proposals on formation of the work plan of the Committee;
- 3) to introduce issues into agenda of meetings of the Committee according to the procedure established by this Regulation;
- 4) to demand convocation of a meeting of the Committee;

7.10. When exercising rights and fulfilling obligations members of the Committee should act in the interests of the Company, exercise their rights and fulfill obligations in relation to the Company in good faith and reasonably.

8. Chairperson of the Committee and Procedure for Election of Chairperson

8.1. Management of the Committee and arrangement of its activity shall be carried out by the Chairperson of the Committee.

8.2. The Chairperson of the Committee shall be elected from among the

Committee members. The member of the Committee who has received the majority of votes of members of the Company's Board of Directors shall be elected as the Chairperson of the Committee.

8.3. The Board of Directors of the Company shall be authorized to reelect the Chairperson of the Committee at any time.

8.4. In absence of the Chairperson of the Committee the Deputy Chairperson of the Committee fulfills his or her obligations. The candidature of the Deputy Chairperson is subject to the restrictions specified in paragraph 8.2.

8.5. The Chairperson of the Committee shall:

8.5.1. convene planned and extraordinary meetings of the Committee, in particular, ensure notification of members of the Committee of the nearest meeting in accordance with the procedure provided by this Regulation, determines agenda and form of meeting (present or absent voting), if form of the meeting is not determined by the resolution of the Committee or by the plan of its work previously, supervises the process of meetings of the Committee in the form of absentee voting.

8.5.2. preside at meetings of the Committee:

- 1) in accordance with the information of the Secretary of the Committee shall determine whether the quorum is present or not, including in order to take decisions on the relevant issue;
- 2) take measures to postpone the meeting, if there is no quorum, and inform absent members of the Committee concerning the taken decision;
- 3) put on a first in, first out basis draft decisions proposed by members of the Committee at the meeting and/or in the course of its preparation to the vote; organize voting on the presented draft decision;
- 4) announce a taken decision (upon vote counting) at the meeting of the Committee held in presentia;
- 5) organize drawing up of the minutes of the meeting of the Committee;
- 6) organize activity of the Secretary of the Committee;
- 7) sign the minutes of the meeting of the Committee as the presiding person

8.5.3. control implantation of the Committee's plan of activities;

8.5.4. represent the Committee in relations with the Board of Directors of the Company, executive bodies of the Company, other bodies, companies and persons;

8.5.5. organize official correspondence of the Committee, sign letters, information inquiries and other documents on behalf of the Committee with respect to rights granted to members of the Committee;

8.5.6. control observance of requirements of the Regulations;

8.5.7. take decision on involvement of the third-party companies in order to obtain professional services or the third persons as experts (consultants) that possess special knowledge on the issues related to the competence of the Committee within the Committee's budget.

The Chairperson of the Committee can exercise the stated powers on the grounds of the Power of Attorney executed in accordance with the existing Law of the Russian Federation only.

8.5.8. exercise other powers in accordance with the Regulation

9. Secretary of the Committee

The Secretary of the Committee is appointed by the Committee upon proposal of the Chairperson of the Committee or his or her Deputy. The Secretary of the Committee is accountable to the Chairperson of the Committee; is not a member of the Committee and exercises the following functions:

9.1 Performs organizational, informational and documentary support of the activity of the Committee both in connection with preparation and holding of meetings, and within the period between meetings of the Committee, including:

1) under instruction of the Chairperson of the Committee informs all members of the Committee on the forthcoming extraordinary and planned meetings;

2) sends to all members of the Committee documents and materials necessary to hold the meeting of the Committee;

3) registers correspondence addressed to the Committee and/or members of the Committee (including inquiries, demands, requests) and properly ensures preparation of the relevant replies, explanations as well as the Committee's responses to correspondence received in another form; sends to members of the

Committee correspondence received to their address, and if necessary provides members of the Committee with assistance in preparation of replies to letters, inquiries, requests etc.;

4) organizes speech recording (minutes or shorthand notes) at meetings of the Committee;

5) renders members of the Committee, who are responsible for preparation of the relevant issue at the planned of extraordinary meeting of the Committee, technical and organizational assistance;

6) ensures printing, copying, translation and submission of documents, materials, including editing of draft documents and materials of the Company, for corresponding persons;

7) ensures attendance of persons invited to the meeting of the Committee as well as carries out control over conformance of actual participation of invited person in the meeting to a considered agenda item;

8) ensures preparation for regular meetings of the Committee in presentia (a room, materials, unimpeded access of members of the Committee and invited persons to relevant rooms, providing with newly received materials, secretary services etc.).

9.2. Ensures drawing up and sending to members of the Committee questionnaires as well as their generalization and processing.

9.3. Ensures voting at the meeting of the Committee.

9.4. Ensures drawing up of the Minutes of the meeting of the Committee within at most 2 (two) working days after the meeting.

9.5. Organizes interaction with the sole executive body and the administration office of the Company for the purposes of archiving and safe-keeping of all documents and materials related to the activity of the Committee.

9.6. Fulfills instructions of the Chairperson of the Committee within the competence of the Chairperson of the Committee.

9.7. Exercises other activities in accordance with this Regulation.

10.Meeting of the Committee

10.1. Meetings of the Committee shall be convened by the Chairperson of the

Committee in accordance with the Plan of activity approved at the meeting of the Committee (scheduled meetings) and in other cases specified in the Regulations (extraordinary meetings).

10.2. The Plan of Activity of the Committee shall be worked out by the Chairperson of the Committee with regard for the approved Plan of Operation of the Company's Board of Directors and proposals of the Chairperson of the Company's Board of Directors, members of the Committee and decisions of the Company's Board of Directors.

10.3. The Plan of activity of the Committee shall be approved at the Committee meeting which shall be held within 20 (Twenty) days after the meeting of the Company's Board of Directors at which the Plan of Operation of the Company's Board of Directors has been approved or during a month after setting up the Committee.

10.4. When convening the Committee meeting the Chairperson of the Committee shall fix the date, time, place and form of meeting holding, agenda and list of persons invited to participate in the meeting of the Committee.

10.5. Agenda of the scheduled meeting shall be set by the Chairperson of the Committee in accordance with the approved Plan of activity of the Committee, decisions of the Company's Board of Directors and proposals of the Chairperson of the Company's Board of Directors.

10.6. Extraordinary meetings of the Committee shall be held:

- in accordance with the notice received from the Corporate Secretary of the Company of the meeting of the Company's Board of Directors the agenda of which includes the item (items) which, according to the Regulations, shall be referred to the competence of the Committee;
- on the initiative of the Chairperson of the Committee;
- by decision of the Company's Board of Directors or by decision of the Committee;
- at the request of the Chairperson of the Company's Board of Directors;
- at the request of the member of the Committee.

10.7. The demand of the Chairperson of the Company's Board of Directors, the member of the Committee for convening the Committee meeting shall be submitted to the Chairperson of the Committee in writing within 7 (Seven) working days before the date of meeting holding and shall contain the wording of the item, argument in support of necessity to examine the issue at the meeting, draft decision of the Committee as well as accompanying materials and information.

The demand for convening the Committee meeting shall be signed by the person who has submitted the aforementioned demand. At the same time the copy of the demand for convening the Committee meeting with all Appendixes shall be submitted to the Secretary of the Committee.

10.8. During 1 (one) business day from the date of raising the demand for convening the extraordinary meeting the Chairperson of the Committee shall take a decision to hold the extraordinary meeting of the Committee, shall fix the date, time and place of holding the Committee meeting (date and time of termination of questionnaires submission when conducting the absentee voting) or make a decision to refuse to convene the extraordinary Committee meeting. The motivated decision on refusal to convene the extraordinary Committee meeting shall be submitted to a person or body of the Company demanding to convene such meeting no later than the day following the day of making the decision to refuse to convene the meeting by the Chairperson of the Committee.

10.9. The decision of the Chairperson of the Committee on refusal to convene the extraordinary Committee meeting can be taken in the following cases:

- an item (items) proposed to be placed on the agenda of the Committee meeting is (are) not referred by the Regulations on the Committee to its competence;
- agenda item that the demand for convening the extraordinary meeting of the Committee has already been included in agenda of the earliest meeting to be convened in accordance with the decision of the Chairperson of the Committee that has been taken before receiving the aforementioned demand;
- form, procedure and terms of raising the demand for convening the meeting

provided for by item 9.7. of the Regulations have been ignored;

10.10. The Chairperson of the Committee shall be authorized to include the items that the demand for convening the extraordinary meeting of the Committee contains in the agenda of the earliest scheduled meeting of the Committee.

10.11. By the decision of the Chairperson of the Committee issues proposed by members of the Committee can be included in the agenda of a planned or extraordinary meeting of the Committee.

10.12. Notification of the meeting of the Committee together with the agenda should be prepared by the Secretary of the Committee and sent to the persons, who participate in the meeting, not later than 5 (Five) working days before the date of the meeting. Materials and information relating to the issues of the agenda are forwarded to the persons, who participate in the meeting, not later than 3 (Three) working days before the date of the meeting

10.13. Materials (information) on agenda items can be submitted (delivered) to the Committee members and persons invited to participate in the on-site meeting of the Committee in person, as a fax message or via e-mail, at the same time, the notice of holding the Committee meeting shall be submitted to members of the Committee as a fax message or in the original.

10.14. If the items to be submitted for consideration at the extraordinary meeting of the Committee are considered urgent, the terms of convocation of the extraordinary meeting and submission of materials on items on agenda of such meeting can be reduced by the decision of the Chairperson of the Committee.

Issues that are not included in the agenda of the meeting can be considered at the meeting of the Committee held in the form of joint presence upon unanimous agreement of all present members of the Committee

10.15. Upon receipt from the Company's Corporate Secretary of the notice of holding the meeting of the Company's Board of Directors the agenda of which contains the issues referred by the Regulations to the competence of the Committee which, in accordance with the Regulations on Management Board of the Company, the Chairperson of the Committee should take all measures that secure due holding

of the meeting of the Committee in order to develop recommendations (decisions) on the stated issues of the agenda of the meeting of the Board of Directors of the Company and their forwarding to the Board of Directors in accordance with the approved Regulation on the procedure of convocation and holding of meetings of the Board of Directors of the Company.

11. Procedure for Holding the Committee Meetings

11.1. Meeting of the Committee shall be opened by the Chairperson of the Committee, and in case of their absence – by the Deputy Chairperson of the Committee.

11.2. Members of the Committee as well as persons invited to the meeting according to the list approved by the Chairperson of the Committee participate in the meeting of the Committee.

11.3. The Secretary of the Committee determines whether the quorum is present.

A person presiding at the meeting informs the participants on the quorum for the meeting and reads out the agenda of the meeting.

11.4. Meeting of the Committee is eligible (there is quorum), if at least a half of elected members of the Committee participated in it.

If there is no quorum, the meeting is declared ineligible. In this case a person presiding at the meeting takes one of the following decisions:

- 1) consulting with the persons, who were present at the meeting, fixes the time, to which the meeting will be postponed;
- 2) fixes the date of repeated meeting with the same agenda;
- 3) includes issues that must have been discussed at the failed meeting of the Committee into the agenda of the next planned meeting of the Committee.

11.5. At the meeting of the Committee decisions are taken by the majority of votes of the total number of elected members of the Committee.

When deciding issues at the meeting each member of the Committee has one vote.

In case of equality of votes the Chairperson of the Committee has casting vote.

Transfer of vote by one member of the Committee to another member of the Committee or another person is not allowed.

11.6. Meetings of the Committee can be held in the form of joint presence of members of the Committee or in absentee voting form.

Information on form of the meeting of the Committee is contained in the notification of the meeting.

11.7. In case the meeting is held in the form of joint presence, if at least a half of members of the Committee present at the meeting, when counting votes on the issues of the agenda written opinions of members of the Committee, who were absent at the meeting in accordance with the procedure established by this Regulation, are taken into consideration.

11.7.1. On the day of the meeting of the Committee following the results of voting the Secretary of the Committee draws up the questionnaire signed by the Chairperson of the Committee, which is forwarded to the members of the Committee of the Company, who were absent at the given meeting, in the original or by facsimile.

11.7.2. When filling in a questionnaire a member of the Committee should leave only one of possible voting variants (for, against, abstained) uncrossed. A filled in questionnaire should be signed by a member of the Committee specifying his/her surname and initials.

A filled in and signed questionnaire should be submitted to the Secretary of the Committee by a member of the Committee not later than the next day after the meeting in the original or by facsimile with the further sending of the original of the questionnaire at an address specified in the questionnaire.

11.7.3. The questionnaire filled in and submitted with violations of the requirements and terms stipulated in clause 11.7.2 of the Regulation is declared invalid, is not taken into consideration when counting of votes and voting results.

11.7.4. Votes on the issues of the agenda of the meeting are counted on the basis of voting results at the meeting as well as questionnaires filled in and signed by members of the Committee, received by the Secretary of the Committee within the fixed term.

11.8. Decision to hold a meeting of the Committee in absentee voting form is taken

by the Chairperson of the Committee.

11.8.1. When the meeting is held in absentee voting form members of the Committee are entitled to provide their proposals and (or) remarks on the proposed draft decisions of the Committee relating to the issues that are put to absentee voting not later than 2 (two) business days before completion of the term of voting questionnaire acceptance specified in the notification of absentee voting.

11.8.2. The Secretary of the Committee draws up a questionnaire for absentee voting taking into account received proposals (new wordings) and/or remarks on the proposed draft decisions of the Committee relating to the issues of the agenda. Change of wording of a draft decision contained in a questionnaire should be agreed upon with all members of the Committee.

11.8.3. A questionnaire for absentee voting is forwarded to members of the Committee not later than 1 (one) business day before completion of the term of voting questionnaire acceptance specified in the notification of absentee voting.

11.8.4. When filling in a questionnaire for absentee voting a member of the Committee should leave only one of possible voting variants (for, against, abstained) uncrossed. Filled in questionnaire should be signed by a member of the Committee specifying his/her surname and initials.

A filled in and signed questionnaire should be submitted to the Secretary of the Committee by a member of the Committee within the term stipulated in the questionnaire in the original or by facsimile with the further sending of the original of the questionnaire at an address specified in the questionnaire.

11.8.5. Voting results on the issues of the agenda of the meeting held in absentee voting form are counted on the basis of questionnaires filled in and signed by members of the Committee, received by the Secretary of the Committee. The questionnaire received by the Secretary with violations of the requirements and terms stipulated in clause 11.8.4 of the Regulation, is not taken into consideration when determining the quorum and counting of votes.

11.9. The Secretary of the Committee draws up the minutes of the meeting not later than 2 (two) business days after the meeting of the Committee in the form of

joint presence or absentee voting form.

11.10. The minutes of the meeting of the Committee are signed by the Chairperson and the Secretary of the Committee. The minutes are drawn up in two originals, one of which is forwarded to the Board of Directors of the Company within 1 (one) business day after it was signed by the Secretary of the Committee enclosing materials and recommendations prepared for it, and the other is kept in the archives of the Committee. Copies of the minutes, prepared materials and recommendations are forwarded to all members of the Committee.

11.11. The Chairperson and the Secretary of the Committee bear responsibility for the Minutes being properly drawn up. The Secretary of the Committee is responsible for safe-keeping of the minutes, questionnaires, materials and recommendations of the Committee.

11.12. The Minutes of the meeting of the Committee contain:

- 1) the date, place and time of the meeting (or date of absentee voting);
- 2) the list of members of the Committee, who participated in consideration of the issues of the agenda, specifying the form of voting (in presentia or by questionnaires) as well as the list of other persons who were present at the meeting;
- 3) the agenda;
- 4) proposals of members of the Committee on the issues of the agenda;
- 5) the issues put to voting and voting results on them, specifying the form of voting of each member of the Committee;
- 6) resolution.

12. Confidentiality

During fulfillment of obligations of the Chairperson of the Committee, the Secretary of the Committee, a member of the Committee and third persons involved in the activity of the Committee as well as within 1 (one) year after termination of term of powers in the Committee, the specified persons are obliged to comply with the requirements of confidentiality in relation to the publicly unavailable information received by them in connection with their activity in the Committee. The Board of Directors of the Company determines whether the

information is publicly unavailable relating to the activity of the Company and defines its content.

13. Keeping and use of documents of the Committee

13.1. Minutes of meetings of the Committee shall be available to any member of the Committee, member of the Board of Directors of the Company for information.

13.2. A file of the Committee is prepared following the results of the Committee's activity.

13.3. The file of the Committee includes:

- 1) minutes of meetings of the Committee;
- 2) annexes to minutes of meetings of the Committee;
- 3) other information to meeting of the Committee;
- 4) questionnaires
- 5) notifications of holding meetings
- 6) other materials and documents.

13.4. The documents included in the file of the Committee are subject to safe-keeping at the premises of the Company (according to the location of the sole executive body of the Company) together with the documents of the Board of Directors of the Company. Safe-keeping is performed at the Company's expense.

13.5. Systematization and archiving of documents and materials of the Committee are carried out by the Secretary of the Committee under control of the Chairperson of the Committee. The Secretary of the Committee draws up (keeps) inventory of all documents and materials of the file of the Committee on paper and electronic carriers.

13.6. Members of the Committee have unlimited access to materials and documents of the file of the Committee with the right to make copies.

13.7. In cases, which are not provided by the Regulation, access to information on the issues discussed by the Committee can be granted only upon permission of the Committee, the Chairperson of the Committee or his/her Deputy.